

**Branchburg Township School District
REGULAR ACTION MEETING**

December 7, 2023

Board of Education Conference Room

Executive Session - 6:30 p.m.

Public Meeting – 7:30 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT’S REPORT

- Professional Learning Update

VII. PUBLIC COMMENT – Agenda Items Only

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and place of residence. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

VIII. GOVERNANCE

- Report – Vince Carpentier

(ACTION) It is recommended that Items VIII.A. through VIII.B. be moved upon the recommendation of the Superintendent.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of November 2, 2023.

B. Approval of Harassment, Intimidation or Bullying Report

Building	Incident #	Date	Discussion
BCMS	SSDS 002092	10/11/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did meet the criteria of H.I.B. as defined in N.J. 18A:37-14.
SBS	SSDS 001470	10/13/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.
BCMS	SSDS 002262	10/12/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.
BCMS	SSDS 002266	10/24/23	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14.

(ROLL CALL – ITEMS VIII.A. through VIII.B.)

IX. POLICY AND REGULATIONS

- **Report – David Dugan**

(ACTION) It is recommended that Item IX.A. be moved upon the recommendation of the Superintendent.

A. Policy and Regulations Second Reading		
Policy/Regulation	Title	Discussion
P 2431	Athletic Competition (M)	Revised

(ROLL CALL – ITEM IX.A.)

X. EDUCATION

- **Report – Bob Marder**

(ACTION) It is recommended that Items X.A. through X.H. be moved upon the recommendation of the Superintendent.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
Restorative Justice in Schools New Brunswick, NJ	Jennifer Anderson 20-270-200-500-02-649	1/31/24	0	0	0	\$9.78	\$9.78
Restorative Justice in Schools New Brunswick, NJ	Erica Landesberg N/A	1/31/24	0	0	0	0	0
Using Small Group Reading Instruction Virtual	Kelly Boyle 20-488-200-500-02-00	2/7/24	\$150.00	0	0	0	\$150.00
Tap the Full Power of a Writing Workshop for English Learners Virtual	Kelly Boyle 20-488-200-500-02-00	3/15/24	\$150.00	0	0	0	\$150.00
NJASBO Workshop Preschool Overview Whippany, NJ	Sally Dolan 11-000-251-580-01-585	1/16/24	\$125.00	0	0	0	\$125.00
NJASBO Workshop Academy - Budget Guidelines & Best Practices Robbinsville, NJ	Sally Dolan 11-000-251-580-01-585	1/30/24	\$50.00	0	0	0	\$50.00
NJASBO Workshop Foodservice Update Whippany, NJ	Sally Dolan 11-000-251-580-01-585	2/15/24	\$125.00	0	0	0	\$125.00
Helping Struggling Readers Virtual	Robert Katz 20-488-200-500-02-00	1/31/24	\$279.00	0	0	0	\$279.00
Building Students' Reading Skill and Engagement Ewing, NJ	Nikki Leffler 20-488-200-500-02-00	12/12/23	\$275.00	0	0	\$14.49	\$289.48
Using Small Group Reading Instruction to Scaffold Readers Who Are Multilingual Virtual	Allison LeMieux 20-488-200-500-02-00	2/7/24	\$150.00	0	0	0	\$150.00
IMSE Morphology Plus Virtual	Olivia Mcnamara 20-488-200-500-02-00	1/4/24 1/11/24 1/18/24 1/25/24 2/1/24	\$1,500.00	0	0	0	\$1,500.00
Helping Your Distracted Students Virtual	Amanda Roper 20-488-200-500-02-00	2/1/24	\$279.00	0	0	0	\$279.00
Making Meaning of Fractions New Brunswick, NJ	Danielle Puzzo 20-488-200-500-02-00	1/11/24	\$149.00	0	0	0	\$149.00

Art Educators of NJ Annual Workshop Hamilton, NJ	Meghan Russo 20-270-200-500-02-649	1/20/24	\$40.00	0	0	\$25.38	\$65.38
Equipping Educators to Respond to Student Trauma New Providence, NJ	Danielle Shober 20-270-200-500-02-649	1/19/24	\$145.00	0	0	\$14.99	\$159.99
School Nursing CEU Courses Virtual	Ling Zhang 20-270-200-500-02-649	1/2/24	\$49.95	0	0	0	\$49.95

B. Approval of Acceptance of Grant Funds/Awards

Grantor	Grant Name	Requester	Location	Check #	Amount
Branchburg Education Foundation	Graphic Novel Action Figure	Candace Sharrow	SBS	1326	\$511.90
Branchburg Education Foundation	Composer Workshop	Regina Santangelo	BCMS	1327	\$200.00
Branchburg Education Foundation	Motivational Assemblies	Dawn Eelman Cassandra DeVita	District Wide	1328	\$2,077.00
The Daily Mile USA	Move 2 Movement	Nicole Orzel	SBS	1267	\$10,000.00

C. Approval of 2023-2024 Out of District Programs

Program/Location	Account Number	Student ID #	Tuition	Dates
Sheppard School Kinnelon, NJ	11-000-100-566-03-109-000	7815779866	\$43,184.64	11/27/23-6/21/24
East Mountain School Belle Mead, NJ	11-000-100-566-03-109-000	3841027073	\$51,288.75	12/1/23-6/19/24

D. Approval of Revisions to Curriculum

In accordance with Policy 2220, it is recommended that the Board approve the curriculum for Stony Brook School (Grades 4-5), in the following core curriculum content area, as defined by the State of New Jersey Department of Education: Health Curriculum..

E. Approval of 2023-2024 School Field Trips

- [Attachment 1](#)

F. Approval of Service Projects

School	Group	Event Coordinator	Dates	Purpose
SBS	School Wide	Nina Manger Elli Kuras	1/29/24- 2/9/24	Students will be collecting canned soup for the Somerset Food Bank. This collection will occur in the weeks prior to the 2024 "Soup"er Bowl and students will have the opportunity to make donations for their preferred team. This activity will build upon the sense of community, acts of kindness, and service for others.
SBS	School Wide	Emma Ryan	1/11/24	Night of 1,000 lunches is a program during which a community is able to prepare bagged lunches for individuals who visit the Trenton Area Soup Kitchen (TASK). Students and family members will be tasked with donating the items for the lunches and the preparation.

G. Approval of Contracted Service					
Vendor	Account Number	Student ID #	Rate Per Hour	Dates	Discussion
Bayada Home Health Care Somerset, NJ	11-000-219-320-03- 181-340	1338742458	\$50 LPN \$60 RN (not to exceed \$42,120)	12/6/23- 6/30/24	Bus Nurse

H. Approval of Acceptance of Out of District Student for 2023-2024 School Year						
Sending District	Student ID#	Tuition	Shared Aide	Administrative Fee	Dates	Total Tuition
South Bound Brook School District South Bound Brook, NJ	7217536124	\$89,042	\$29,494	\$4,149	12/7/23- 6/18/24	\$122,685

(ROLL CALL - ITEMS X.A. through X.H.)

XI. HUMAN RESOURCES

- Report – Charlie Tuma

(ACTION) It is recommended that Items XI.A. through XI.P. be moved upon the recommendation of the Superintendent.

A. Approval of Personnel							
Name	Account Number	Position	Location	Step/ Level	Salary/Rate	Dates	Discussion
Laura Barker	11-130-100-101-01-02 1-020	Leave Replacement Social Studies Teacher (no tenure accrual)	BCMS	1/BA	\$61,329.00 (prorated)	12/18/24- 3/4/24	Leave replacement for employee # 4957
Kamillah Brown	11-214-100-106-01- 059-060	Instructional Aide	SBS	5	\$21,920.99 (prorated)	12/4/23- 6/30/24	Replacing Isabella Stuart
Elizabeth Bruggemann	11-000-270-160-01- 462	Bus Aide	Transportation	N/A	\$18.63 per hour (not to exceed 4.75 hours per day)	12/7/23- 6/30/24	Vacancy
Amy Clarke (subject to delivery of documents)	11-110-100-101-01-00 1-090 11-120-100-101-01-01 2-090	Music Teacher	WES	14/212	\$79,770.00 (prorated)	2/8/24- 6/30/24	Replacing Jennifer Palermo
Russell Cobb	11-000-262-110-01- 366	Evening Custodian	District	12	\$47,444.80* (prorated)	11/20/23- 6/30/24	Replacing Audrey Kramer
Robin Hester	11-000-270-160-01- 462	Bus Driver	Transportation	2	\$33.09 per hour (5.5 hours per day)	12/4/23- 6/30/24	Replacing Christine Fawcett
Robert MacMahon (subject to delivery of documents)	11-000-262-110-01- 366	Evening Custodian	District	1	\$41,371.20 (prorated)	1/2/24 6/30/24	New position
Hansi Murillo (subject to delivery of documents)	11-000-262-110-01- 366	Evening Custodian	District	1	\$41,371.20 (prorated)	1/2/24 6/30/24	New position

Jessica Pellicane	11-110-100-101-01-001-090	Kindergarten Teacher	WES	1/BA	\$61,329.00 (prorated)	12/19/23-6/30/24	Replacing Victoria Kelley
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*Inclusive of \$675 black seal stipend

B. Approval of Revision of 2023–2024 Non-Athletic Stipend

Name	Account Number	Position	Stipend	From	To
Deborah Volpe	11-401-100-101-01-078-020	8th Grade Team Leader	\$2,259 (prorated)	9/1/23-11/6/23	9/1/23-3/4/24

C. Approval of Revision of Extra Duty Pay

Name	Account Number	Position	From	To
Kayla Valinoti	11-130-100-101-01-021-020	Coverage	\$41 per hour (not to exceed 2 hours per day) 9/20/23-11/6/23	\$41 per hour (not to exceed 10 hours per week) 9/20/23-12/22/23

D. Approval of 2023-2024 Substitutes

Name	Position	Rate	Dates
Farris Alfani (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	12/8//23-6/30/24
Alexandra DeSimone (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	12/8//23-6/30/24
Thomas Hogue	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	11/16/23-6/30/24
Angelica Leites (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	12/8//23-6/30/24
Peyton Moor (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$125/\$115 per day	12/8//23-6/30/24

E. Approval of Rate Adjustment of Lunchroom Aides

Name	Account Number	Position	Rate	Dates
Carmen Malanga	61-910-310-110-01-001	Lunchroom Aide	\$15.13 per hour (not to exceed 3 hours per day)	1/2/24-6/30/24
Roseann Podlaski	61-910-310-110-01-001	Lunchroom Aide	\$15.13 per hour (not to exceed 3 hours per day)	1/2/24-6/30/24
Margaret Smith	61-910-310-110-01-001	Lunchroom Aide	\$15.13 per hour (not to exceed 3 hours per day)	1/2/24-6/30/24
Lynnae Trematerra	61-910-310-110-01-001	Lunchroom Aide	\$15.13 per hour (not to exceed 3 hours per day)	1/2/24-6/30/24

F. Approval of Revision of Lunchroom Aides					
Name	Account Number	Position	From	To	Dates
Lynnae Trematerra	61-910-310-110-01-001	Lunchroom Aide	\$15 per hour (not to exceed 2 hours 10 minutes per day, 168 days total)	\$15 per hour (not to exceed 2.5 hours per day, 168 days total)	9/6/23- 12/22/23
Yan Sheng Lu	61-910-310-110-01-001	Lunchroom Aide	\$15 per hour (not to exceed 2 hours 10 minutes per day, 168 days total)	\$15 per hour (not to exceed 2.5 hours per day, 168 days total)	9/6/23- 12/22/23

G. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
6040	11-110-100-101-01-001-090	Paid Sick Leave Personal Days FMLA/NJFLA	3/7/24-3/22/24 3/25/24-3/27/24 3/28/24-6/18/24	Estimated date of return is 9/1/24
4588	11-000-217-106-01-000-020	Paid Sick Leave	1/12/24-1/29/24	Estimated date of return is 1/30/24
5737	61-910-310-110-01-001	Paid Sick Leave Unpaid Leave	11/27/23-12/15/23 (AM) 12/15/23 (PM) -12/22/23	Estimated date of return is 1/2/4
5888	11-000-270-161-01-470	Paid Sick Leave	11/27/23-12/12/23	Estimated date of return is 12/13/23

H. Approval of Transfer				
Name	From	To	Dates	Discussion
Liana Nemiroff	Language Arts Teacher 11-130-100-101-01-021-020	Library Media Specialist 11-000-222-101-01-252-090	Pending replacement	Replacing Katherine Mileto

I. Approval of Mentoring				
Mentee	Mentor	Fee	Dates	Discussion
Jessica Pellicane	Melissa Fitzgibbon	\$550	12/19/23-6/30/24	Fee to be paid by mentee via payroll deduction

J. Approval of Revision of Leave				
Employee #	Account Number	From	To	Discussion
5768	11-000-217-106-01-000-020	Paid Sick Leave: 9/5/23-9/18/23 Unpaid Leave: 9/19/23-11/13/23	Paid Sick Leave: 9/5/23-9/18/23 Unpaid Leave: 9/19/23-1/1/24	Estimated date of return is 1/2/24

K. Approval of Revision of Personnel				
Name	Account Number	Position	From	To
Elizabeth Meyer	11-130-100-101-01-021-020	MLR - Language Arts Teacher (no tenure accrual)	1/2/24-2/14/24	1/24/24-2/8/24

L. Approval of Resignations				
Name	Account Number	Position	Location	Effective Date
Jullah Haley	61-910-310-110-01-001	Lunchroom Aide	BCMS	11/20/23
Emma Ryan	11-213-100-101-01-057-060	Special Education Teacher	SBS	1/16/24

M. Approval of 2023–2024 Athletic Stipends			
Name	Account Number	Position	Stipend
Kenneth Forsyth	11-401-100-101-01-078-020	Crowd Control	\$1,500
Keith LaBadie	11-401-100-101-01-078-020	Softball Coach	\$3,474

N. Approval of Extra Duty Pay				
Name	Account Number	Position	Rate	Dates
Brian Bodnar Cassandra DeVita Keith LaBadie Alyssa Riva Randi Venturini	11-401-100-101-01-078-020	Winter Dance Chaperones	\$41 per hour (not to exceed 3 hours each)	1/26/24

O. Approval of Title I Tutors				
Name	Account Number	Location	Rate	Dates
Kerin Roberts	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Deborah Volpe	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Sonia Pereira	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Emily Hansen	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Wendy DeJulio	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Michele Jordan	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Zachariah Miracle	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Danielle Puglisi	20-231-100-101-02-648	BCMS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Amanda Roper	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Jodi Harwood	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Brad Moor	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Emily Lloyd	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Christina Pernini	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Karen Palko	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24

Dawn Eelman	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Jennifer Racine	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Lauren Bockus	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Lori Zelnick	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Jordan Apsley	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Cory Hanna	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Danielle Puzzo	20-231-100-101-02-648	WES	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Melissa Donaway	20-231-100-101-02-648	WES	\$41 per hour, Title I Tutor Sub - (as needed)	1/1/24-6/2/24
Isabella Russo	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Kathleen Schunk	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Noelle Decowski	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Ludmila Battista	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Lauren Knoke	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Kristen Cardona	20-231-100-101-02-648	SBS	\$41 per hour (not to exceed \$1,517)	1/1/24-6/2/24
Randi Venturini	20-231-100-101-02-648	WES, SBS, BCMS	\$41 per hour, Title I Tutor Sub - (as needed)	1/1/24-6/2/24

P. Approval of 2023–2024 Title IV Club					
Name	Account	Location	Club	Dates	Rate
Keith LaBadie	20-280-100-101-02-659	BCMS	Chess Club	12/8/23-6/30/24	\$41 per hour (not to exceed \$492)

(ROLL CALL – ITEMS XI.A. through XI.P.)

XII. BUSINESS

- **Report – Terri Joyce**

(ACTION) It is recommended that Items XII.A. through XII.O. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period November 3, 2023 through November 14, 2023, totaling \$4,640.50, and for the period November 16, 2023 through November 30, 2023, totaling \$1,976,999.43, and ratify the Payroll for the period November 1, 2023 through November 15, 2023, totaling \$1,056,303.27, and for the period November 16, 2023 through November 30, 2023, totaling \$1,029,582.52.

B. Secretary's Report

The Report of the Secretary for October 2023 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Sally Dolan, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for October 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report be accepted and filed for the month of October 2023.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of October 2023.

E. Monthly Transfer Report

It is recommended that the Board approve the Monthly Transfer Report for the month of October 2023.

F. Approval of Submission of the Revised 2023 Safe Return to School Plan

It is recommended that the Board approve the submission of the revised 2023 Safe Return to School Plan to the New Jersey Department of Education.

G. Approval of Resolution Authorizing Contracts with Approved State Contract Vendors

It is recommended that the Board approve the Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a.

H. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves the School Business Administrator, to issue payment of bills for December 7, 2023 through January 2, 2024 prior to the next regularly scheduled meeting of January 2, 2024, and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the January 2, 2024 meeting for ratification.

I. Approval of Agreement with Diligent Corporation

It is recommended that the Board approve Diligent Corporation, to provide training and installation of BoardDocs Pro, for new board agenda formatting, for an annual fee of \$11,000, to be paid from account #11-000-252-500-09-000, and sufficient funds are available in the 2023-2024 budget.

J. Approval of Agreement with Dr. Michael J. Bradley

It is recommended that the Board approve an Agreement with Dr. Michael J. Bradley, for two professional development speaking engagements, for a total cost of \$12,600, to be paid from account #20-488-200-500-02-00.

K. Approval of Agreement with KH Consulting

It is recommended that the Board approve a proposal with KH Consulting, to provide professional learning to the staff at Branchburg Central Middle School, in the amount of \$13,500, to be paid from account #20-488-200-500-02-00.

L. Approval of Donation from Branchburg Starbucks

It is recommended that the Board approve acceptance of a donation of coffee service from the Branchburg Starbucks, with thanks for their generosity to the staff of the Branchburg Township School District.

M. Approval of Accounting and Consulting Services

It is recommended that the Board approve School Accounting Services, LLC, to provide Business Office support for the 2023-2024 school year, not to exceed \$15,000, to be paid from account #11-000-251-330-01-000, and sufficient funds are available in the 2023-2024 budget.

N. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Dunellen School District authorizing Branchburg to provide the services of a Teacher of the Deaf for their respective school district for the period September 6, 2023 to June 18, 2024 at a cost of \$5,780.85 with terms and conditions set forth therein.

O. Approval of Shared Services Agreement

BE IT RESOLVED, that, pursuant to the Uniform Shared Services and Consolidation Act, the Board of Education hereby approves and authorizes the execution of a Shared Services Agreement with the Somerville School District authorizing Branchburg to provide the services of a Teacher of the Deaf for their respective school district for the

period September 6, 2023 to June 18, 2024 at a cost of \$26,807.00 with terms and conditions set forth therein.

(ROLL CALL - ITEMS XII.A. through XII.O.)

XIII. PUBLIC COMMENT

XIV. BOARD LIAISON REPORTS

Group	Representative
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bindu Shah
Somerset County Educational Services Commission	Vince Carpentier
N.J.S.B.A./S.C.S.B.A Representative	David Dugan
Branchburg Township Liaison	Terri Joyce
Branchburg Education Foundation	Puja Desai
Branchburg SEPAG - Special Education Parents Advisory Group	Terri Joyce

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT